

Country/City Chapter Application Form

About us: Cities4Children - The Global Alliance

Cities4Children - The Global Alliance was launched at the World Urban Forum in 2020 and currently comprises 27 member organisations. You can find all the information about us here [Home - Cities4Children](#). Save the Children's Urban Hub, located in Switzerland, manages Cities4Children.

Cities4Children was established to tackle the huge challenges and numerous issues faced by children living in urban areas, especially the most marginalized. We believe that together we will achieve greater collective impact and influence, we will be able to encourage country and city-level collaboration, and will have a louder voice with joint advocacy and communications geared to change the narrative that urban areas and cities should be better for children's health, rights and wellbeing.

Our membership's expertise covers a range of topics relevant to child and youth wellbeing and their rights in urban areas such as health, education, nutrition, housing, safety, the environment, public space, urban planning, street design, road safety, air pollution, play, active mobility, cycling, safety for girls, early childhood care and development, youth development, humanitarian response.

For a full list of our 27 members organisations visit: [Member Organisations - Cities4Children](#)

What is this application about?

At the World Urban Forum in June 2022 in Poland, we launched the process to set up country/city chapters of this alliance. We organised a workshop and ran an online survey to gather inputs about how this would work best. Based on this input, we prepared this application form.

If you submit this application form, then you are applying to set up and convene a local chapter of the alliance. This chapter can either operate on a city level or can also be for the whole country. We seek partners who have the needed experience and resources to start this process in African, Asian, and Latin American countries.

Why set up a Cities4Children local (country/city) level alliance?

A country/city level alliance has the potential to:

- **Collaborate with like-minded organisations** to co-create and innovate.
- **Achieve collective impact** and a greater influence by working in partnership with other organisations and their strengths, networks and resources.
- **Influence urban policy** and development agendas in your city/country through the entry point of addressing issues relevant to children and youth.
- **Support and coordinate with urban policy makers** to improve cities and neighbourhoods to enhance the wellbeing of children
- **Implement pilot projects** focused on children's wellbeing in cities.
- **Provide knowledge and expertise to local and city-wide governments.**
- **Facilitate access to funding opportunities** - because donors are more likely to support multi-stakeholder and multi neighbourhood/city proposals with possibilities of scaling-up.

- **Exchange Knowledge and learning:** Learn from good practices from other organisations and cities across the globe, replicate and scale-up successful approaches in your city/country.
- **Connect to global networks** and establish country/city level collaboration.
- **Collaborate on joint advocacy and communications** to make young people’s issues visible and to influence the agenda that urban areas need to be better for children and young people.
- **Conduct joint research** and fill knowledge gaps about the situation of children and youth in your city/country.
- **Connect researchers and practitioners in your context.**
- **Support existing promising initiatives by young people and co-create with them.**

What we expect from organisations

The organisations selected to partner with Cities4Children in their countries are broadly expected to carry out some of these ideas and activities below. Applicants should propose what is suitable and realistic to do in their context in the first 2 years.

1. Organise

- Assign a focal point for coordination and communication with the secretariat and members of Cities4Children.
- Define a broad workplan for two years, a detailed plan for the first year.
- Plan to apply for/allocate funding to carry out this work.

2. Research

- **On cities and young people:** Conduct research on the situation of urban children in your country/city. This will initially include a review of the literature in your context and could include primary research where gaps are identified. This is to define what is most needed to improve the rights, health, and wellbeing of children growing up in cities in your country.
- **On Stakeholders:** Conduct a mapping and analysis of stakeholders focused on children/ youth in urban areas in the local and/or national context. This will include different types of stakeholders working on diverse topics of relevance. Topics could include health, education, nutrition, housing, safety, nature, the environment, urban planning, street design, road safety, air pollution, slum upgrading, etc... Stakeholders can be from academia, civil society, professional networks, private and public sectors. They can include active parents' groups, youth groups/councils, school authorities, transportation planners, teachers, networks of architects/urban planners/placemakers, government ministries, etc.
- **Select, adapt, translate and localize Cities4Children resources:** Familiarize yourself with the research series, blogs and publications of Cities4Children and our members. Select those of most relevance to translate, adapt and publish in your local language.

3. Convene, Connect & Facilitate Collaboration

- Bring together key urban child/youth focused stakeholders and organise regular meetings and dialogues in country/city.
- Select key thematic areas to focus on informed by the research carried out, the most pressing needs of children, the readiness and willingness of diverse stakeholders to collaborate and the availability of funding. This could range from a focus on health in cities, road safety, slum upgrading, air quality, water, sanitation, urban planning, public space, safe/active journeys to school, amongst others.
- Engage the relevant authorities.

4. Develop skills and competencies and a community of practice

- Identify needed technical competencies to carry out planned work.

- Organise training events in country for different stakeholders with support from and in collaboration with Cities4Children Global Alliance partners

5. Communicate and Advocate for Cities4Children

- Carry our regular communications and awareness campaigns around issues facing children growing up in urban contexts, on social media and in collaboration with local media. Cities4Children has a lot of material to support this work.
- Build an online and social media presence to amplify the issues, solutions and voices of children and young people.

6. Innovate and implement for and with Children and Young people

Young people are full of energy and great ideas. They are resourceful and digitally skilled. We expect you to actively engage with them, consult them, provide them with a safe space to share and develop their ideas, and support them to campaign, advocate and implement their ideas and projects. Where possible you should facilitate pathways for them to engage in local urban planning and governance.

Who can apply?

This application is open to any type of organisation that is based in cities in Africa, Asia and Latin America: thinktanks, CSOs, NGOs, university departments, etc. In this phase we are not accepting applications from other regions. Organisations that apply must have 1) a formal registration 2) have expertise and past projects on any of the relevant thematic areas

What support are we offering potential partners?

Knowledge, expertise and capacity building

- Guidance on Cities4Children approaches, strategic themes and entry points on different subjects. Our membership’s expertise covers a range of topics relevant to child and youth wellbeing and their rights in urban areas such as health, education, nutrition, housing, safety, the environment, public space, urban planning, street design, road safety, air pollution, play, active mobility, cycling, safety for girls, early childhood care and development, youth development, humanitarian response.
- Access to our organisations’ collective resources, publications, trainings and thematic areas of expertise.
- Technical Assistance to support local capacity building.
- Case studies/examples of innovative initiatives from other locations.
- Partnerships and/or guidance in programme design and resource mobilization.
- Mentorship and capacity building.
- Mentoring support to develop and refine plans and to prioritize.

Connections

- Regular meetings/calls with our global secretariat to support your work.
- Connections to our global members.
- Connections to our country offices (where relevant and applicable) and outreach to local offices and networks.

Access to Funding

- The successful applications will receive initial start-up costs of 10,000 Euros.
- Support with reviewing your funding proposals.

Deadlines

- Announcement and Applications open: 15th of July 2022
- Questions by interested applicants should be sent to info@cities4children.org
- Deadline for submission of applications: 15th of September 2022
- Notification of selection: 31st of October 2022 (World Cities day)
- Start of work: 1st of January 2023.

The Application

1. Organisation Background Information

Name of organisation	
Address	
Website	
Links to social media accounts	
Phone number	
Email	
Type of organisation	<input type="checkbox"/> NGO / CSO <input type="checkbox"/> Academic Institution/department <input type="checkbox"/> Think Tank <input type="checkbox"/> Other – please specify:
Legal status and location of registration (NGO/private foundation/company/etc..)	
Year of establishment	
Working language(s)	
Country and cities of operation	
Number of full-time employees	
Sectoral/Thematic focus	
Governing body information (e.g., a board) please tell us more about it	
Number and location of local offices	
Vision	
Mission	
Any other relevant information	

2. Personal Contact Information of the main focal point(s)

Name (First Name, Family Name)	
Title / Position	
Email	
A brief bio	

3. Relevant Experience

Why are you interested in setting up a local/national Cities4Children chapter? How does this relate to your current work?	
Which areas of work relevant to Cities4Children do you already work on?	
Have you carried out any work in the past relating to slums/informal settlements? Did any of it have a specific focus on children and young people? Please describe.	
How does your organisation/staff meet the required qualifications, competencies and experience to respond to our expectations listed at the beginning of this document?	
What capacities and experience do you have to contribute to the mission of Cities4Children in your context (this can include subjects such as research, communications, advocacy, awareness building, education, organising, networking, translation, technical expertise, etc.. ?	<input type="checkbox"/> Research, Data Collection, Analysis <input type="checkbox"/> Advocacy, Awareness Building <input type="checkbox"/> Publication / Blog(s) <input type="checkbox"/> Educational based activities (primary, secondary, university, post-doc) <input type="checkbox"/> Organising event(s)/function(s)/workshop(s) <input type="checkbox"/> Communication, Networking, Translation <input type="checkbox"/> Other – please specify

Provide details of at least two projects undertaken in the past five years which are relevant to this proposal by completing the table below for each project

Project table (1 table per project)	
Name of the project	
Time duration of the project	
Funder	
Contract approximate value	
Main contact name and email address	
Applicant's role in the project	
Brief description	
Relevant outputs (1 paragraph)	

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Brief description	
Relevant outputs (1 paragraph)	

4. Partners and Networks

Do you already partner/collaborate with other organisations relevant to Cities4Children? If yes, which ones and on what?

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Have you worked with any of the member organisations of the Global Alliance – Cities4Children in the past? If yes, please describe this work.

Have you worked with government departments in the past: local, city, ministries, etc.. ? which ones and on what?
Which other local/national organisations do you plan to partner with to address issues affecting young people in cities? Do you have past collaborations with them?

5. Work plan

Please provide a proposed execution plan that includes the outlined activities and any other ideas. Copy the table per component and add rows as needed.

Component name:			
Overarching deliverable/ activity	Proposed deadline	Description	Estimated effort Required
(what do you propose to do)	(when is the time frame, e.g. Jan. March 2023)	(Give us more details about this and why you will carry it out, and what it will lead to)	(How many days of work)

Are there certain projects you already have in mind or plan to build on? Tell us more about the projects, their outcomes and relevance to Cities4Children

6. Additional details

How long are you able to commit to Cities4Children?

- 2 years
 Other – please specify

How do you finance your work?

How will you achieve sustainability of the local/national chapter?

Please describe how gender equality and diversity factor into your team and proposal. We welcome teams and organisations with a proactive approach to gender equality and diversity.

What type of support would you need most from the Global Alliance – Cities4Children?

Do you plan to work in a specific city, or on a national scale? Tell us more.

7. Required Annexes

- An organisational chart
- Brief profiles of your key staff whose expertise will be used for this work
- A copy of your registration documents